

Embassy of the People's Republic of Bangladesh

Strandvejen 336, Klampenborg 2930, Denmark

Phone: +45 39 64 33 03. E-mail: mission.copenhagen@mofa.gov.bd

Website: www.bangladeshembassy.dk

Please type/print the required information of the following sections				
01 Full Name (First/Middle/Family Name)		2 copies of photo (passport size)		
02. Place of Birth (City/State/Country)	03. Date of Birth (dd/mm/yy)			
04. Nationality	05. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female			06. Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Unmarried <input type="checkbox"/> Divorced
07. Profession				
09. Passport Number		10. Place of Issue	11. Date of Expiry	
12. Spouse Name:		Spouse Nationality		
13. Father's Name:		Father's Nationality		
14. Mother's Name		Mother's Nationality		
15. Home Address		17. Fax No	18. Email address	
16. Telephone:				
19. Business/work Address		21. Fax No	22. Email address	
20. Telephone:				
23. Name of the Employer/Company		25. Fax No	26. Email address	
27. Telephone				
28. Purpose of Visit (Tick appropriate box) <input type="checkbox"/> Tourism (incl. Travelling/visiting relatives etc) <input type="checkbox"/> Business/investment <input type="checkbox"/> Seminar/conference/ Govt. delegation <input type="checkbox"/> Cultural/Scientific Program <input type="checkbox"/> Missionary <input type="checkbox"/> NGO Works <input type="checkbox"/> Official <input type="checkbox"/> Expert(s)/ worker(s)/Teachers(s)/Representative(s) in industrial/Educational/Trading org./sports/Artistic activities <input type="checkbox"/> Government Contractual Employment <input type="checkbox"/> Study/research Employment in UN/Intl. Organizations <input type="checkbox"/> Journalist/media <input type="checkbox"/> Defence Personnel <input type="checkbox"/> Diplomatic Assignment <input type="checkbox"/> Others (specify)				
29. Type of Visa (Single/Double/Multiple)		30. Intended duration of Stay		
31. Name and Address of Person(s)/Company where you can be contacted during your stay in Bangladesh				
32. Address while in Bangladesh		33. Telephone		
34. Probable date of arrival				
35. Have you ever served in armed forces? <input type="checkbox"/> Yes <input type="checkbox"/> No				
36. Have you ever been to Bangladesh <input type="checkbox"/> Yes <input type="checkbox"/> No		37. If yes, Date and duration of last visit		
38. Name and Relationship of person(s) travelling with you				
39. Declaration: (I declare that the above information is true and accurate)				
Name:		Signature:		
		Date:		
40. Passport received with/without VISA Signature:		Date:		

General guidelines for VISA

1. Application: Visa applicants are requested to submit: i. passport, ii. photocopy of passport, iii. duly filled-in application form, iv. two recent passport-size photographs, v. non-refundable visa processing fee in DKK (to be paid to Embassy account through on-line transfer), and vi. other relevant documents where necessary (based on visa category) at the Consular Counter in the Embassy in person during consular hours. Applicants residing outside Copenhagen city (Arhus, Aalborg, Roskilde and Odense) may send the application package by post with postage paid return envelope (in case personal appearance is required, the applicant would be informed over phone / email). **Incomplete application may be rejected.**
2. In case of any applicant holding foreign passport other than Denmark, Iceland and Estonia, applicants are requested to submit proof of Residence (e.g. a copy of valid Resident Permit or copy of valid Resident Visa page of the Passport).
3. Information on document requirements for various categories of visa is available on the official website of the Department of Passports and Immigration (www.dip.gov.bd or Embassy website: www.bangladeshembasy.dk)
4. Consular hours for submitting the visa applications are from 10.00 am to 12.00 pm during work days. Appearance for personal interviews in required cases can also be made during the same hours. Passports are delivered between 3.00 pm to 4.00 pm. Three (03) working days are normally required for processing of visa, provided all necessary papers are submitted. However, in certain categories, processing of visa may take longer duration
5. Applicants intending to receive his/her passports back before the date of delivery and without endorsement of visa are requested to apply in writing on plain paper. No visa processing fee will be refunded
6. All documents in local language have to be translated into English
7. For any query/suggestion, applicants are requested to call +45 39 64 33 03 from Monday to Friday between 9:30 am-12:30 pm or send e-mail to: mission.copenhagen@mofa.gov.bd

8. Visa fees:

Single entry/Re-entry/Multiple entries for Danish citizens only: DKK 600.0 (six hundred Danish Krone)

Payment details:

Name of the Account: Embassy of Bangladesh

Reg. No: 4001, Account Number (DKK Account): 11766668

IBAN: DK5430000011766668, SWIFT-address: DABADKKK

Bank Address: Danske Bank, Holmens Kanal 2-12, DK-1092, Copenhagen K., Denmark

9. For citizens other than Denmark, check website (www.bangladeshembasy.dk)

Please note that, for certain types of visa, Embassy may need clearance from the concerned authorities in Bangladesh

For any query/suggestion, applicants are requested to call +45 39 64 33 03 from Monday-Friday between 9:30 am-4:30 pm or send e-mail to: mission.copenhagen@mofa.gov.bd

Guide Lines for Visa On Arrival**Who are eligible?**

1. Visitors from countries in which Bangladesh has no Embassy/Consulate, and from those countries which issue Landing Permit (LP) or Visa on Arrival (VOA) to travelers from Bangladesh, will qualify for the same at the Hazrat Shahjalal International airport, Dhaka.
2. Visitors travelling from a third country (other than his one country) which has no Bangladesh Embassy/Consulate may obtain Visa on Arrival.
3. Business/Trade officials (Letter of invitation from the concerned business body/chamber), Potential investors (Recommendation letter from BOI/BEPZA/ concerned Bangladesh Authority), Tourists (Hotel reservation and return air ticket), Members of defense and security forces (*with prior clearance from the Ministry of Home Affairs of the Government of Bangladesh*) of the following countries are eligible for Visa on Arrival in Bangladesh:

USA, Canada, Australia, New Zealand, Russian Federation, China, Japan, Singapore, Malaysia, South Korea, UAE, Saudi Arabia, Qatar, Kuwait, Oman, Bahrain, Egypt, Turkey, Brunei, all European Countries.

4. Spouse and children of Bangladeshi origin foreign citizens (at the port of entry, such VOA seekers must submit proof of Bangladeshi origin e.g., citizenship certificate, current/expired Bangladesh passport)
5. Officers/staff of the foreign Embassies, UN and subsidiary organizations located in Bangladesh (VOA seekers must submit their appointment letters and other related travel documents).

General Information:

- Foreign investors, exporter and the people attending seminar or symposium organized by the government of Bangladesh will also be eligible for VOA (VOA seekers must produce valid documents from concerned authorities such as BOI, BEPZA, BGMEA, FBCCI and concerned Ministries of the Government).
- The immigration officer at the port of entry (i.e. airports, land ports etc.) will approve VOA after examining all relevant documents and after his/her full satisfaction.
- Same port for entry and departure
- Visa Duration: Maximum 30 days, single entry
- Visa fee: 50 USD or equivalent British pound/Euro

Checklist:

VOA seekers must check the following prior to departure for Bangladesh:

- Fees to be paid at the port of entry in cash in USD/Euro/Pound Sterling
- Minimum USD 500 in cash or in credit card (Except those on government duty)
- Return ticket for short time stay
- Valid passports (Holders of Certificate/Laissez-passer issued by the United Nations and its Specialized Agencies and Continuous Discharge Certificate/Nullies/Seaman book (when traveling on duty) are exempted from this.